

## REQUEST FOR RELEASE OF EASEMENT

### APPLICANT INFORMATION

Member's Name or Name of Applicant	Account Number (if Member)
Today's Date	Telephone Number
Address	

### PROPERTY INFORMATION

Legal Description of Property (Include name of road, subdivision with lot and block number)
Easement to be Released
Reason for Release

### FOR AQUA CUSTOMER SERVICE USE ONLY

Zone	Map Page
<input type="checkbox"/> Verify there are no existing water lines within the easement area to be released. <input type="checkbox"/> Applicant pays \$50.00 Processing Fee at time of request. <input type="checkbox"/> Applicant provides Proof of Ownership (Deed) or Plat of Utility Easement to be released (attached).	

Notes
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### FOR AQUA RIGHT-OF-WAY USE ONLY

Date Received	Existing Facilities (if any)			
<input type="checkbox"/> Research Completed	Date Research Completed	Research Completed By		
<input type="checkbox"/> Engineering Opinion Requested	Engineering Approval By		Date of Engineering Approval	
<input type="checkbox"/> BoD Resolution Prepared	Resolution Prepared By		Date of Next BoD Meeting	
Date of BoD Approval	Date Release Form Prepared	Release Form Prepared By	Date Filed	Date Mailed
Notes				

### APPROVAL

Member / Applicant (Print Name)	Signature
Aqua Water Supply Corporation (Print Name)	Signature