Aqua Water Supply Corporation
Board of Directors Meeting
Tuesday, January 07, 2025

Present: David Glass, Earl Steinbach, Mark McArthur, Linda Garcia, Bill Tomsu, Craig Williams, Howard McCall, and Pamela Harkins

Absent: Barry Barker

Staff: Dacy Cameron, Christie Nutt, Frank Pacheco, Cody Boatright, Emily O'Leary, Hollye Fain, Suzanne Hollon, Ashley Abshier, and Alma Villarreal

Consultants: Joe Morris, Ty Embrey of Lloyd Gosselink, and Curtis Steger of Steger & Bizzell Engineering, Inc.

Guests: Nieves Alfaro representing Quiddity Engineering, Michael Irlbeck representing EPCOR, Bobby Albright representing himself, and William Beveridge and Jason Laurent representing Bevlaurent Development

President David Glass called the meeting to order at 9:01 a.m.

Mr. Glass invited all in attendance to stand and recite the Pledge of Allegiance to the national and state flags.

Mr. Tomsu delivered the Invocation.

President Glass announced the next regularly scheduled board meeting would be held on Tuesday, February 4, 2025, at 9:00 a.m.

Craig Williams made a motion to approve the minutes of the December 03, 2024, board meeting. Earl Steinbach seconded the motion, and the motion carried.

Mr. Bobby Albright addressed the board with concerns about not receiving his bill on time, resulting in a late fee he believes is not his fault. He suggested either charging the late fees to the outside company responsible for processing the bills or switching to a different company to avoid future issues. The board acknowledged Mr. Albright's concern and assured him the matter would be addressed.

Pam Harkins expressed her gratitude to the staff for promptly addressing a leak on FM 1704.

Linda Garcia congratulated the Aqua staff regarding safety driving.

Mark McArthur made a motion to approve revising Aqua's Policy for Water Service to Areas to be Decertified from Aqua's CCN No. 10294. Bill Tomsu seconded the motion. Dacy Cameron explained that the proposed revisions reflect a 10% rate increase on the monthly customer charge which is the same rate increase applied to all residential customers. Mrs. Cameron also mentioned that the plan is to consolidate all wholesale and terms and conditions policies into a single version for easier future updates, which will be presented to the board for approval once finalized.

Mark McArthur made a motion to approve revising Aqua's Terms and Conditions for Wholesale Water Service to Districts to be Decertified from Aqua WSC's CCN No. 10294. Pam Harkins seconded the motion. Dacy Cameron stated that the proposed rate changes are the same as with the policy, which is a 10% rate increase on the monthly customer charge. The motion carried.

Dacy Cameron requested to the board that the presentation on the Groundwater Export Fees paid by Aqua WSC be presented during the executive session.

Dacy Cameron requested to table Updating Aqua WSC's Wholesale Water Service policy until the next meeting. Additionally, Mrs. Cameron requested to discuss this agenda item during the executive session. Earl Steinbach made a motion to table this agenda item until the next meeting. Howard McCall seconded the motion, and the motion carried.

Dacy Cameron provided a briefing and discussion on approving the actions of the General Manager relating to the purchase of a 7-acre property from Stifflemire. Mrs. Cameron requested to discuss the details of the purchase during the executive session. Mark McArthur made a motion to table this agenda item until the executive session. Earl Steinbach seconded the motion, and the motion carried.

Earl Steinbach made a motion on approving a Water Service Agreement between Aqua WSC and EPCOR. Pam Harkins seconded the motion. Dacy Cameron recommended to the board not to take action on this item until the final edits to the agreement are finalized. Mark McArthur made a motion to table this agenda item until the next meeting. Craig Williams seconded the motion, and the motion carried.

Earl Steinbach made a motion to adopt an amendment to the City of Elgin Master CCN Transfer Agreement for Rhode Tract. Pam Harkins seconded the motion. Emily O'Leary provided a briefing and discussion. Mr. Glass requested to table this item until the next meeting when further clarification on the details is provided. Bill Tomsu made a motion to table this agenda item until the next meeting. Mark McArthur seconded the motion, and the motion carried.

Earl Steinbach made a motion to approve a partial release of easement as requested by Mariela Chavez and Juan Carlos Chavez. Resolution No. 25.01.01. Linda Garica seconded the motion. Emily O'Leary provided a briefing and discussion, then stood for questions from the board. The motion carried.

Bill Tomsu made a motion to approve the bills as paid. Howard McCall seconded the motion. The board reviewed the bills as paid. The motion carried.

The board reviewed the financial statement.

President Glass made a formal request to the board for the approval of the feasibility studies pertaining to agenda items 17(a) through 17(n). Mr. Glass inquired with the board regarding the existence of any feasibility studies that require discussion prior to granting approval. Craig Williams expressed concerns about the feasibility study process and its timeline. Mrs. Emily O'Leary stated that the process requires manually generating detailed reports, a time-consuming task complicated by the department's staffing shortages. Mark McArthur made a motion to approve agenda items 17(a) through 17(n). Earl Steinbach seconded the motion, and the motion carried.

Craig Williams reported there was no meeting held, and there were no recommendations from the Strategic Planning Committee.

Earl Steinbach reported there was no meeting held, and there were no recommendations from the Finance Committee.

Craig Williams reported the Performance Review Committee met on December 23, 2024, and requested a discussion until the executive session.

Bill Tomsu reported there was no meeting held, and there were no recommendations from the Corporate Governance Committee.

Linda Garcia reported there was no meeting held, and there were no recommendations from Aqua's Public Relations Committee.

Dacy Cameron reviewed the General Manager's Report. Mrs. Cameron then stood for questions from the board.

Emily O'Leary gave a briefing on the Subdivision Development report. Mrs. O'Leary then stood for questions from the board.

Emily O'Leary gave a briefing on the Engineering and Construction Report. Mrs. O'Leary then stood for questions from the board.

Hollye Fain updated the board on Aqua WSC's rebranding efforts, noting that a meeting with the Public Relations Committee will be arranged to review proposed logos, with potential approval at the next board meeting. Mrs. Fain also mentioned the success of Aqua's winterizing campaign on social media, which has effectively engaged both members and the public. She provided the board with an updated "About Us" brochure, which will be distributed at the Capitol and to new Aqua customers. Mrs. Fain then stood for questions from the board.

Joe Morris provided his Government Relations overview. Mr. Morris then stood for questions from the board.

There was no General Counsel's Report.

President Glass adjourned Regular Session at 10:21 a.m. for a break. Mr. Glass reconvened Regular Session at 10:40 a.m.

President Glass adjourned the Regular Session at 10:40: a.m. and immediately convened an Executive Session under the Texas Government Code, Section 551.071, for purposes of legal advice and consultations with Aqua's general counsel, Texas Government Code, Section 551.072, for the purposes of deliberating real property, and Texas Government Code, Section 551.074, for purposes of discussing personnel matters.

President Glass adjourned the Executive Session at 1:00 p.m. Mr. Glass reconvened the Regular Session at 1:00 p.m. He stated no action was taken and no decisions were made in the Executive Session.

Linda Garcia moved for President Glass to approve the General Manager's performance review, as directed by the board and forward for appropriate action to the HR Department. Bill Tomsu seconded the motion, and the motion carried.

Mr. Glass moved back to agenda item #11 which was tabled earlier.

Bill Tomsu made a motion to approve the actions of the General Manager relating to the purchase of a 7-acre property from Stifflemire. Mark McArthur seconded the motion, and the motion carried.

There being no further business, President Glass adjourned the meeting at 1:03 p.m.

Approved: February 4, 2025

William F. Tomsu, Secretary Treasurer

David Glass, President