

## About This Program

Aqua WSC provides a Waterline Locate service for developers and contractors requiring precise location of Aqua WSC water infrastructure for non-emergency purposes. This service allows you to submit a formal request, receive an invoice, and schedule pothole excavation to expose and document the waterline(s) in question before your design or excavation begins.

Please note that water utilities are classified as **Class B underground facilities** under Texas Utilities Code Chapter 251. The 48-hour marking deadline that many excavators are familiar with applies only to **Class A** facilities (electric, gas, telecom, etc.) and does not apply to Aqua WSC.

## Program Fees

All fees are governed by Aqua WSC's current Tariff (Section 5.3.19).

Service	Fee
Waterline Locate Fee — per pothole	\$600.00
Optional: CAD Survey Package (includes survey of each pothole location and delivery of CAD files documenting waterline depths)	+\$3,000.00

## How the Program Works

- 1 Submit this completed form to [locate@aquawsc.com](mailto:locate@aquawsc.com) or deliver to our Customer Service department.
- 2 Aqua WSC will review your request and issue an invoice for the applicable fees. Work will not be scheduled until payment is confirmed.
- 3 Upon receipt of payment, Aqua WSC will schedule the locate. Allow a minimum of 7 business days from payment confirmation to completion.
- 4 AWSC personnel will perform pothole excavation at each requested location to expose the waterline(s).
- 5 If the CAD Survey Package is selected, our survey team will document the exposed infrastructure and deliver CAD files to the contact listed on this form.
- 6 The developer/contractor is responsible for ensuring the pothole excavation site is accessible prior to Aqua WSC's arrival.

## Important Notes

- This service is for non-emergency locates only. For emergencies involving an active or suspected line strike, call 811 and contact Aqua WSC Customer Service immediately.
- Locate requests are processed in the order received after payment is confirmed.
- Aqua WSC's locate service does not supersede or replace the state 811 notification requirement. Developers must still notify 811 before any excavation.
- Fees are non-refundable once work has commenced.
- Questions? Contact our Customer Service team at 512-303-3943.

# DEVELOPER REQUEST FORM

## Section 1 — Developer / Applicant Contact Information

<b>Company / Entity Name</b>	
<b>Primary Contact Name</b>	
<b>Title / Role</b>	
<b>Mailing Address</b>	
<b>Phone Number</b>	
<b>Email Address</b>	
<b>CAD File Delivery Contact (if different from above)</b>	<i>Name and email for CAD file delivery</i>

## Section 2 — Project Information

<b>Project Name</b>	
<b>Project Location / Address</b>	<i>Street address, parcel, or legal description</i>
<b>City / County</b>	
<b>Parcel / APN</b>	
<b>Anticipated Construction Start</b>	<i>MM/YYYY</i>
<b>Purpose of Locate Request</b>	<i>e.g., utility conflict resolution, design, grading, boring, etc.</i>

### Section 3 — Pothole Location Details

Provide as much detail as possible for each pothole location requested. If you need more than four potholes, attach an additional sheet or site plan with locations clearly marked.

#	Street Address / Location Description	GPS Coordinates (if known)
1		
2		
3		
4		

### Section 4 — Service Selection & Fee Estimate

<b>Service Type</b>	<input type="checkbox"/> Standard Pothole <input type="checkbox"/> CAD Survey Package
<b>Number of Potholes Requested</b>	
<b>Estimated Total (Applicant Estimate)</b>	$\# \text{ potholes} \times \$600 = \$\_\_\_\_ + (\text{if CAD: } \$3,000 = \$\_\_\_\_) = \$\_\_\_\_$ <i>Note: Aqua WSC invoice is the authoritative total.</i>

Payment of invoice issued by Aqua WSC is required prior to scheduling.

### Section 5 — Site Access & Prerequisites

<b>811 Notification Submitted?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No (must be submitted before work begins)
<b>Site Contact (on day of work)</b>	<i>Name and phone number of person who will provide site access</i>
<b>Access Instructions / Gate Codes</b>	<i>Provide any instructions Aqua WSC crews will need to access the site</i>
<b>Known Conflicts or Hazards</b>	<i>e.g., other utilities, traffic control requirements, pavement type, etc.</i>

### Section 6 — Certification & Signature

By signing below, the applicant certifies that all information provided in this form is accurate and complete.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Company Name

#### Return Completed Form To:

Email: [locate@aquawsc.com](mailto:locate@aquawsc.com)

Or deliver in person to Aqua WSC Customer Service

Questions? Call 512-303-3943